**Louisiana State Board of Private Investigator Examiners**

**Board Meeting Minutes**

**Call to Order**

The meeting was called to order by the Chairman, Lance Wallace, on Tuesday, November 19, 2019, at 9:08 a.m., at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Lance Wallace, Marcal Poullard, Annette Kovac, Tim Asmussen, Kennith Landry, and Executive Director, Pat Englade

Absent: Jonathan Mitchell and Paul Dugas

Finding a quorum present, the regular order of business began.

Mr. Wallace led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Wallace made a motion to approve the minutes of the September 17, 2019 board meeting. The motion was seconded by Mrs. Kovac and passed unanimously.

**Public Comments**

Mr. Wallace opened the floor for public comments. There were no public comments.

**Approval of New and Previously Considered Agency Applications**

**Motion:** Mrs. Kovac made a motion to approve the agency application of John Ackerman. The motion was seconded by Mr. Poullard. Mr. Ackerman was present.

**Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to approve the agency application of Chris Bush.

The motion was seconded by Mrs. Kovac. Ms. Bush was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**9:11 a.m., Complaint Counsel, George Papale joined the meeting.**

**Motion:** Mrs. Kovac made a motion to approve the agency application of David Cook.

The motion was seconded by Mr. Landry. Mr. Cook was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of Antonio Leal.

The motion was seconded by Mr. Poullard. Mr. Leal was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to defer the decision of Khyrstyne Quigley’s agency application until the board receives additional information from Ms. Quigley. Ms. Quigley was present. The motion was seconded by Mr. Poullard. Ms. Quigley was present. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of Larry White.

The motion was seconded by Mr. Poullard. Mr. White was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Asmussen made a motion to approve the agency application of Gene Jacobson. The motion was seconded by Mrs. Kovac. Mr. Jacobson was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Executive Session 9:38 a.m. – 9:41 a.m.**

Mr. Englade asked Michael Gilmore whether he would like to discuss his application in an open or closed session. Mrs. Kovac told him items discussed in the open session were considered public record. Mr. Gilmore decided to discuss his application in a closed session.

**Motion:** Mrs. Kovac made a motion to go into executive session regarding the agency application of Michael Gilmore. The motion was seconded by Mr. Poullard.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to go back into regular session. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to approve the agency application of Michael Gilmore. The motion was seconded by Mrs. Kovac. Mr. Gilmore was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to defer consideration of Thomas Young’s agency application until the next scheduled board meeting. The applicant was not present to answer questions regarding his application. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Executive Session 9:43 a.m. – 10:19 a.m.**

**Motion:** Mrs. Kovac made a motion to go into executive session regarding the agency application of Consandra Charles. The motion was seconded by Mr. Poullard.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to go back into regular session. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to defer the agency application of Consandra Charles until the board receives additional information from Ms. Charles. The board requested that Ms. Charles submit her journeyman log along with an affidavit from Investigative Research Specialties & Security Services. It is noted that the board had previously requested this documentation on numerous occasions. There was also discussion regarding the validity of hours worked for Bertrand Investigations which will need to be addressed. Ms. Charles agreed and requested that her application be deferred. The motion was seconded by Mr. Asmussen. Ms. Charles was present. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Approval of Apprentice List**

**Motion:** Mrs. Kovac made a motion to approve the Apprentice applications starting with William Silva and ending with Donya Holmes. The motion was seconded by Mr. Poullard and passed unanimously.

**Approval of Individual List**

**Motion:** Mrs. Kovac made a motion to approve the Individual applications starting with Andrew Tramontana and ending with Germaine Joilivette. The motion was seconded by Mr. Poullard and passed unanimously.

**Approval of Journeyman List**

**Motion:** Mrs. Kovac made a motion to approve the Journeyman applications starting with Sandra Poloma and ending with Jyna Roy. The motion was seconded by Mr. Poullard and passed unanimously.

**Financial Report**

**Motion:** Mr. Wallace made a motion to approve the financial report which was read aloud by Mr. Asmussen. The motion was seconded by Mr. Poullard and passed unanimously.

**2020 Budget**

**Motion:** Mr. Wallace made a motion to approve the 2020 budget. The motion was seconded by Mr. Poullard and passed unanimously.

**Monthly Budget Variance Report ending September 30, 2019**

**Motion:** Mr. Wallace made a motion to approve the budget variance report ending September 30, 2019. The motion was seconded by Mrs. Kovac and passed unanimously.

**Investigatory Officer’s Report**

**Motion:** Mrs. Kovac made a motion to approve the investigatory report which was read aloud by Mr. Landry. The motion was seconded by Mr. Poullard and passed unanimously.

**Training**

**Motion:** Mrs. Kovac made a motion to approve the list of 40-hour course contracts with Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, LSU Alexandria, LSU Eunice, LSU Shreveport, McNeese State University, South LA Community College, University of LA at Lafayette, and University of LA at Monroe. The motion was seconded by Mr. Wallace and passed unanimously.

**Executive Session 10:49 a.m. – 11:09 a.m.**

**Motion:** Mrs. Kovac made a motion to go into executive session to discuss pending litigation regarding Dwayne Alexander and Scott Frank. The motion was seconded by Mr. Wallace. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to go back into regular session. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Adjournment**

**Motion:** Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed. The meeting adjourned at 11:10 a.m.